



## OPERATIONS MANUAL *for Yokosuka Public Works Team - December 2002*

### CHAPTER 1 Yokosuka Public Works Team Concept of Operations

#### **Yokosuka Public Works Team (PWT) - Mission and Concept of Operations**

**Mission:** *Provide effective Facilities Management to Commander Fleet Activities Yokosuka and its tenant commands through a cost-efficient combination of Mission Funded and Navy Working Capital Fund (NWCF) assets while utilizing the latest developments in Facilities Management technology and practices.*

**Concept of Operations:** The Yokosuka PWT is composed of personnel and assets from three source commands, Fleet Activities Yokosuka, Public Works Center Japan, and Officer in Charge of Construction Far East. Therefore, the PWT's assets include both Mission Funded and NWCF personnel, equipment and facilities. The Base PWO is double-hatted as local Officer in Charge of Contracts, and the Resident Officer in Charge of Construction (ROICC) is integrated into the Team following the NAVFAC ROICC Office Model. This consolidated organization has complete authority and responsibility for life-cycle facilities management aboard CFAY. For Yokosuka, this organization achieves the Regional Facility Management System (RFMS) goal to *fully integrate all available facility management capabilities into one seamless service delivery system.*

The PWT will receive both general and specific priorities and requirements from CFAY and will be responsible for their effective execution. The PWO will be responsible to the Regional Engineer and Business Line Managers (BLM's) for the efficient use of facilities management resources. While the Yokosuka PWT will focus on CFAY's requirements as its priority, its capabilities can be employed to support the Region on an as-available basis, just as Regional facilities management assets outside the PWT will be employed at times to support CFAY.

The RFMS Support Function Managers (Business Analysis, Information Systems Management, Financial Management, and Administrative Support) and PWC Safety and Command Evaluation Departments will service the PWT. CFAY will only provide personnel administration (timecards, awards, personnel action requests, etc.) and NAVOSH oversight for its OMN-funded billets.