

RFMS STEERING TEAM MEETING MINUTES

Meeting Type: Weekly **Meeting Date:** 4 Feb 04
Meeting Time: 1000-1200 **Meeting Place:** Kaizen No Yochi

Present: DRE, XO, BM, BLMs, C130Q (Recorder/ Facilitators)

Decision made, Actions planned, Tasks to be done	Person Responsible
Provide status on RFMS Strategic Planning Tactics	BLMs

- 1. The minutes of 21 Jan 04 has been reviewed. No correction needed.**
- 2. Group Calendar reviewed and updated.**
3. No update was provided.
- 4. Review Tactics with BLMs.**

RFMS Steering team members requested all the BLMs to provide status of tactics on RFMS Strategic plan, and report to goal advocates. Completed actions will be updated and noted.

5. BLMs voiced that some actions items dates cannot be truly determined until clear guidance and direction from the RFMSST regarding FEC implementation may alter the dates. Therefore millstone dates will remain the same until further notice from the Goal Advocates.